

AUTHORISATION FOR THIRD PARTIES, FRIENDS AND RELATIVES

Mortgage account number: _____

Thank you for getting in touch with us.

In order to proceed with your request we require an up to date letter of authority, dated and signed by all parties to the mortgage.

The authority should be dated within the last 6 months. We will require an up to date authority every 6 months unless stated otherwise.

The authority should include the name and address of the third party, friend or relative acting on your behalf and a password which only you and the third party are aware of.

To ensure that all information on your records is correct please complete the enclosed form and send back to us at: BM Solutions, Mortgage processing, PO Box 834, Leeds LS1 9PW.

Please note we are unable to accept any faxed documentations.

If you need any further help, please call us on **0345 300 2627**. Our lines are open between 8am and 8pm Monday to Friday and 9am to 1pm Saturday, or visit our website at **www.bmmortgages.co.uk**

Yours sincerely,

Mortgage Contact Centre

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Please update my records with third party authority relating to account number/s:

1. _____
2. _____
3. _____

Please update my records with the following third party authority details:

Name and Address of third party:

Please provide a password which only you and the third party are aware of:

Please provide authority signature/s, printed name/s and date:

1st Signature: _____ 2nd Signature: _____

Print Name: _____ Print Name: _____

Date: _____ Date: _____